

CARE WORKER JOB DESCRIPTION AND PERSON SPECIFICATION

JOB TITLE: Care Worker
REPORTS TO: Care Manager and Field Care Supervisor
SUMMARY OF POST: Undertake care work with the sensitivity required to provide services in a way which will preserve the dignity, privacy, choice, independence, fulfilment and rights of the Service User and his/her usual carer/family members

MAIN RESPONSIBILITIES:

- To undertake personal care tasks as outlined in the Service User's care/support plan
- To maintain good communication and develop effective working relationships with Service Users
- Liaise with agency staff and/or other professionals as necessary or as directed
- To adhere to all of the Carewatch policies and procedures
- To alert Field Care Supervisors/Managers of any changes in the Service User's condition or circumstances
- To develop good communication links with any carer or family member in the Service User's home
- To prepare and cook meals as outlined in the care/support plan
- To undertake housekeeping, household cleaning and laundry duties as requested if outlined in the care plan
- To help with purchasing of provisions to provide an adequate, balanced and stimulating diet where necessary
- Ensure a safe as possible living environment for Service Users whilst respecting Service User's choice and rights
- Ensure the Service User is not put at risk as a result of home care activities
- Work as part of a team and equally be able to work alone
- Dress appropriately for post (protective clothing and uniforms are provided by Carewatch)
- Take responsibility for the safe handling of property and equipment belonging to the Service User
- Attend supervision, training and staff meetings, as required
- To be willing to travel between Service Users' homes in the most efficient way possible. (Car user, Cyclist, knowledge of public transport)
- Be willing to work within Service Users' own homes and accept different environments and varying capabilities of Service Users
- Be available and willing to undertake any other tasks specified by line management relevant to the role and to the needs of the Service Users

PERSON SPECIFICATION:

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Willing to work towards Common Induction Standards • Willing to work towards NVQ2 within 6 months employment 	<ul style="list-style-type: none"> • Achieved NVQ2 • Specialist care training

Experience	<ul style="list-style-type: none"> • Understanding of social care provision 	<ul style="list-style-type: none"> • Experience of working in Social Care either paid or voluntary (this can include care for family/friends)
Skills/Attributes	<ul style="list-style-type: none"> • Excellent communications skills • Ability to maintain confidentiality • Ability to display empathy and warmth to all • To be able to understand and cope with emergency situations • Ability to work on own initiative and as part of a team • Ability to cope with change • Good planning skills 	<ul style="list-style-type: none"> • Working knowledge of the Domiciliary Care industry and surrounding regulations and legislation • Understanding of Regulatory Body functions and requirements • Commitment to own professional and personal development
Additional Requirements	<ul style="list-style-type: none"> • This post is subject to an Enhanced CRB • Where using own car for working purposes, to provide copy of full driving licence and Class 1 car insurance certificate 	